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23 April 1956

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MEMORANDUM FOR: Mr. [   ]

I would like to see the following items included on the agenda for the DD/S staff meeting 25 April:

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1. **Selection of DD/S Nominees for September-December Advanced Management Program at Harvard University.** DD/S selected Messrs. Edward R. Saunders and [   ] respectively as DD/S nominees for this course. The selection was made from among 7 qualified candidates proposed by the various components of DD/S. DD/S wishes to thank all DD/S components for their cooperation in this matter and to note particularly his appreciation for the general high quality of the candidates proposed.

2. **Armed Forces Staff College.** A total of 3 candidates for the August-January class of the Armed Forces Staff College were proposed by the various DD/S components. After thoughtful consideration of the qualifications of these candidates and of their current and probable future utilization in the Agency, none of these candidates were suitable to be selected as DD/S nominees for this school. Thus, DD/S in this instance was unable responsibly to comply with the Career Council of 1 March 1956 which requires each Deputy to nominate 2 candidates for each offering of 5 Defense colleges and schools and the Harvard Business School.

3. **Matter of Estimates of Foreign Travel Under Area Familiarization Programs.** Under date of 26 March 1955, the DCI announced his approval of foreign travel for purposes of area familiarization of personnel and requested estimates of this activity to be submitted to his office by 1 June and 1 December each year. Copies of the Director's memorandum were sent to each DD/S component 20 May 1955 and offices should refer to that memorandum for full particulars. Please submit the estimates, whether positive or negative, to this office by 15 May.

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